Federal Work Study
TRIO Student Assistant

Gogebic Community College is seeking students for a part-time position in the TRIP Department as the TRIO Student Assistant.

This position pays $12.00 per hour and may provide up to 5 hours per week.

It is important that there is recognition, acceptance, and adherence to the GCC mission and philosophy from our Federal Work Study employees.

**Gogebic’s Mission**
*Gogebic Community College is a learning community that contributes to academic, cultural, economic, and social success for our students and region.*

**Job Description:**
- Assists with setup and take down of TRIO events
- Assists with coordination and implementation of academic workshops
- Creates social media content to help market the TRIO program as well as general marketing
- Assists Director, Coordinator, and Assistant as assigned
- General administrative duties
- Acts as a program ambassador and assists with recruitment efforts for TRIO events

**Minimum Qualifications:**
- Must be a current TRIO participant
- Knowledge of various social media platforms and a willingness to assist with campus events

**Education/Career Related Benefits:**
- Gain experience in marketing/social media, event coordination, and general administrative tasks

**Anticipated Hours Per Week:** 5 Hours  
**Anticipated Days Per Week:** Varies  
**Position Available for:** Fall and Spring Semester  
**Campus position will be located at:** Ironwood  
**Supervisor:** Leah Hagen, Director of TRIO
Federal Work Study Application Process
Applications will be accepted until the position is filled.

1. Have a complete Financial Aid Application (FAFSA and all supporting documents).
2. Be approved for Federal Work Study (FWS) on your Financial Aid Notification.
3. Complete and submit the Federal Work Study Application.
4. One your application is reviewed the Office of Student Financial Aid will notify you using your GCC email.
5. Be in good academic standing.

Email to: fao@gogebic.edu
Fax to: (906) 932-2339
Or mail to:
Office of Student Financial Aid
Gogebic Community College
E4946 Jackson Road
Ironwood, MI 49938
(906) 307-1208

Gogebic Community College is an equal opportunity educator and employer.