Call to Order, Pledge of Allegiance, Roll Call

Chairman Lupino called the Regular meeting to order at 6:00 pm and opened with the Pledge of Allegiance.

Those present: Mrs. Beals, Mr. Brown, Mr. Fitting, Mr. Lupino, Mr. Malloy
Those Absent: Mr. Burchell, Mr. Kolesar

Also present: President Dr. George McNulty, Vice President of Business Services Chad Lashua, Vice President of Student Services & Athletics Dr. Jennifer Sabourin, Vice President of Academic Services David Darrow, Brandy Johnson, Debbie Janczak, Roberta Anders, Miranda Heglund, Beth Steiger, Glen Guilbault, Shannon Anderson, Kobe Lorendo, Maryann DeCaire, Andrew Burt, Veronica Cruz.

Chairman Lupino noted two additions to the agenda:
4.1 Introduction of New Employee has been changed to Introduction of New Employees
6.3.1 Non-Affiliated Staff Appointment – Supervisor of Mt. Zion Operations

Report of Secretary

Moved by Mr. Brown, supported by Mr. Fitting, and carried, to approve the minutes of the July 19, 2022 Regular Board Meeting and the minutes of the August 23, 2022 Special Board Meeting.

Conflict of Interest

None

Institutional Reports

Introduction of New Employees

The following new employees were introduced to the board, and each told a little about themselves: Dr. Andrew Burt – English Instructor, Maryann DeCaire – Director of Financial Aid, Kobe Lorendo – Manager of Campus Suites, Shannon Anderson – Financial Aid Counselor, and Glen Guilbault – Director of Off-Campus Operations.

MCCA Update – Brandy Johnson, President

Chairman Lupino introduced and read the biography of Brandy Johnson, President of the Michigan Community College Association. Brandy Johnson told a little about herself and provided an MCCA update. She explained that MCCA is a membership-based association that all Michigan two-year community colleges belong to. MCCA represents both the presidents and board of trustees of Michigan community colleges. They are adopting a new Strategic Plan with a new Mission Statement. Their primary responsibility is around public policy and advocacy, and Brandy is the registered lobbyist on behalf of Michigan’s public two-year community colleges. She discussed the budget that was passed by the Governor in July. Brandy thanked everyone for welcoming her to GCC. Chairman Lupino thanked her for making the trip up to visit the campus.

Strategic Plan Update – Miranda Heglund and Beth Steiger

Miranda Heglund and Beth Steiger gave an update:
• In year three of the three-year Strategic Plan.
• 3 reports pertaining to strategic plan goal progress were generated in Watermark and were provided and explained.
• Fall 2022 and Spring 2023 the current plan will be closed out and the development of a new plan will be initiated. They invited anyone to be on the Planning Committee.
• Dr. McNulty thanked them for their work and leadership throughout the development and implementation of the 2020-2023 plan.

Mrs. Beals asked if Mechatronics could be explained further. She requested a workshop for the board to take a tour to learn more.
Glen Guilbault provided the following update:

- Representative Ben Frederick visited the Copper Country Center. Dr. McNulty, Mrs. Beals, Glen Ackerman-Behr and Kelly Marczak also attended the tour.
- Welcoming Students and Faculty back. Had orientation on August 23 for new students and thanked faculty for participating.
- Busy with assessments and advising.
- On-boarding Zackary Bowers and Melissa Helppi.
- Coffee and Donuts with President McNulty tomorrow and VP visits planned in next weeks to engage with students and faculty.
- Thanked Patty Polakowski and staff for the help as he transitions into his new role.

Mrs. Beals thanked Glen for doing an excellent job when Representative Frederick visited.

Dr. McNulty provided the following update:

- State initiative for nurse’s aid curriculum: Glen Ackermen-Behr and Nicole Rowe are on a task force to update the Michigan certified nurse’s aid curriculum.
- Foundation Update: The Celebration of Achievements Banquet will be held on Thursday, October 6 at the Ironwood campus and catered by Elk & Hound. Tickets will be available soon.
- Erica Orians, Executive Director at Michigan’s Center for Student Success at MCCA and Dr. McNulty will be giving presentations at RCCA conference in mid-September.
- New student orientations were held at Ironwood and Houghton. Dr. McNulty thanked faculty and staff for coordinating and participating in the events.

He welcomed faculty, staff, and students and wished them a productive fall semester.

Mr. Chad Lashua, Vice President of Business Services, presented the July 2022 financial statements. The General Fund Revenue and Expense Summary shows the college budget for fiscal year 2022-2023 and the activity through July 31, 2022. The revenues and expenditures are in-line with the budget and comparable to the previous fiscal year. The beginning of the fiscal year has several associated costs, including insurance and salaries. Revenues are at 0% of the budget, while expenditures are at 6% of the budget in the current year with a net loss of $637,980.00.

The Balance Sheet shows assets and liabilities incurred through July 31, 2022. Cash & Temporary Investments has a higher balance than this time last year. The accounts receivable – state aid is recorded in both the current and previous year and is comparable. The Accounts Receivable Tuition and Other balance is comparable to the previous year. Accounts Payable is lower than what is was this time last year. The financials present a stable position at the end of July 2022.

The Statement of Changes in Fund Balance shows the cumulative revenues and expenditures through July 31, 2022. The General Fund is recording a healthy fund balance. The auxiliary funds are recording negative and positive fund balances for the current year with as increased costs continue to erode profits. The beginning of the year does not record much for revenue, so this period will see expenses outpacing the revenue. Reminder that we are still closing out the past fiscal year so starting numbers are only preliminary.
Included is a summary of COVID funding for the college. This report shows the COVID funding by category and line item through July 31, 2022. The columns compare the initial authorization to the amount expensed under each category for each of the four fiscal years so far affected by COVID funding. The total expense from the four years is compared to the total authorization to show the remaining balance. All student funds have been expensed through the end of February 2022. There has been an automatic extension until June 30, 2023 for HEERF funds, with both the student and institutional portions.

Motion made by Mr. Brown supported by Mr. Malloy, and carried, to approve the July 2022 financial statements, as presented.

*New Business – Consent Agenda Items – Board Policy Series 457 – Grade Re-evaluation – Second Reading*

Dr. Sabourin stated this is a second reading for Board Policy Series No. 457 – Grade Re-evaluation.

Motion made by Mrs. Beals, supported by Mr. Brown, and carried, to approve the second reading of Board Policy Series 457 – Grade Re-evaluation, as amended.

*New Business – Consent Agenda Items – Board Policy Series 479 – Academic Warning/Probation/Suspension – Second Reading*

Dr. Sabourin stated this is a second reading for Board Policy Series No. 479 – Academic Warning/Probation/Suspension.

Motion made by Mr. Brown, supported by Mr. Fitting, and carried, to approve the second reading of Board Policy Series 479 – Academic Warning/Probation/Suspension, as amended.

*New Business – Consent Agenda Items – Board Policy Series 635 – Social Media Policy – First Reading*

Dr. Sabourin stated this is a first reading for a new Board Policy Series No. 635 – Social Media Policy. The purpose of this policy is to provide personnel guidance for use of social media. The use of social media can have blurred lines between personal voice and institutional voice. The college feels it is important to provide clarification on said guidelines to enhance and protect the college.

Motion made by Mrs. Beals, supported by Mr. Malloy, and carried, to approve the first reading of Board Policy Series 635 – Social Media Policy, as presented.

*New Business – Consent Agenda Items – Sale of College Property*

Mr. Lashua stated that per Board Policy Series 532 – Surplus Property Disposition, the College plans to sell a Drone Kit DJI Phantom. The purchase was made in 2018. The property was sent to the College and there were no interested parties. There is a private party interested in purchasing the kit for $1,000.

Mr. Fitting asked if the Marketing Department would want the drone kit. Mr. Darrow stated it is 5-year-old technology and there is no interest.

Motion made by Mr. Brown, supported by Mr. Fitting, and carried, to approve the sale of the drone kit to the interested party for $1,000, as presented.

*New Business – Consent Agenda Items – Personnel – Non-Affiliated Staff Appointment – Supervisor of Mt. Zion Operations*

Gogebic Community College has searched for the Supervisor of Mt. Zion Operations (0.75 FTE). Interviews were held and William Perrin was selected. If approved, his start date will be August 31, 2022.

Motion made by Mr. Malloy, supported by Mrs. Beals, and carried, to approve William Perrin for the position of Supervisor of Mt. Zion Operations at Grade 6, Step 5 on the Non-Affiliated pay scale, as presented.
Discussion of Strategic Plan – Enrollment Management
Dr. McNulty reported:
- Enrollment is connected to the Strategic Plan and is an objective in the planning structure. We are in the process of broadening the make-up of the group, including additional stakeholders, and increasing frequency of meetings. Continuing to define the process of enrollment management. Prioritize how to move forward with different initiatives within a team concept.

Chairman Lupino requested when 7.1 Enrollment Management and 7.2 Program Development comes up on the agenda each month, that those on committees attend board meetings to provide more details, updates and examples.

Program Development
David Darrow reported:
- Group will meet again next month and he will continue to send minutes to the board.
- Skilled Trades Center: Mechatronics coming out and welding at full capacity.
- New program is Automotive with 17 students.
- Will have updates in Computer Science since Yolanda Lozano is now on board.

Public Comment on Topics Related to GCC
None

Other Business
Chairman Lupino noted last week there was a board workshop. Joe Thiel gave a presentation on outdoor education technology. He would like the board to have an opportunity to take a position on this. Mrs. Beals stated the board would need adequate information and believes it should go to the Program Development Committee. She stated that another conversation with Joe Thiel would be needed.

Adjournment
Moved by Mr. Brown, supported by Mr. Malloy, and carried, that the meeting be adjourned. The meeting was adjourned at 7:00 pm.

John J. Lupino, Chairman

Susan Beals, Secretary

Next GCC Board of Trustees Regular Meeting
Tuesday, September 27, 2022 at 6:00 pm – Upper Level of the Lindquist Student and Conference Center.