

TITLE: FACILITY USAGE

All college facilities are to be used first for the benefit of fulfilling the needs of students enrolled at Gogebic Community College. Insofar as requests do not interfere with its educational programs, Gogebic Community College shall make its buildings, grounds and equipment available to non-college organizations and groups. It is not the college's intent to profit from such activities.

Gogebic Community College has the right to:

1. Establish facility and equipment reservation and usage policies and procedures;
2. Set rates/fees for use of college facilities;
3. Ascertain profit or non-profit status;
4. Determine human resource needs (audio/visual, security, etc.) to ensure adequate control of facilities and equipment;
5. Grant or cancel any facility and equipment usage reservations;
6. Determine the appropriateness or feasibility of room setup, removal/replacement of furniture, equipment usage, etc.
7. Waive any applicable fees when, in its judgment, an organization or group has made a significant contribution or been of particular benefit to the college, assisting the college in its educational mission.

Users are required to abide by the following:

1. Requests should be submitted at least two weeks prior to usage date.
2. Smoking is prohibited within college buildings.
3. Possession or consumption of alcohol is prohibited in college buildings or anywhere on campus, except in situations where prior written permission has been granted by the College Administration. Alcohol use is also subject to the conditions as specified in Board Policy Series No. 429.6.
4. Possession or consumption of illegal controlled substances is prohibited in all college buildings or anywhere on campus.
5. Illegal or unlicensed lotteries, raffles or gaming is prohibited in college buildings or anywhere on campus.
6. Use of college facilities will be denied to entities and organizations for use in providing programs or services that compete with those offered by the college.
7. Users of college facilities and equipment are responsible for any loss, damage, liability, expense, claim, or demand that may arise from the use of college facilities and equipment. When requested, the user shall provide the college with appropriate proof of insurance.
8. Users will be responsible for any and all damage to facilities and equipment other than normal wear and tear.
9. The administration will develop and maintain procedures to implement this policy.

Date of Adoption: 10/27/93

Revised: 1/28/97, 6/29/99, 6/24/03, 8/28/12