TITLE: BUDGET CHANGES

1. Budget changes without prior Board approval are allowed as follows:
   
   A. Changes which do not increase the total of a cost center or a group of cost centers which are under the control of one cost center manager up to $5,000, with approval of the Dean of Business Services and the President.
   
   B. Changes which do not increase the total of a fund total. For example, in the General Fund, an increase of $1,000 and in Designated Fund, a decrease of $1,000.
   
   C. Line item changes within the same fund up to $5,000 upon the recommendation of the Dean of Business Services and the approval of the President.
   
   D. When funds are received from outside sources that are designated or restricted as to use.

2. All other budget changes must be approved by the Board.

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