

**TITLE:           EXAMINATIONS AND GRADES**

Two formal examinations are usually held each semester: the mid-semester and the final. All students are required to take these examinations and to complete all work as assigned.

<u>Credit</u>	<u>Grade</u>	<u>Honor Points per Credit</u>	<u>Grade</u>	<u>Honor Points per</u>
	A	4	C	2
	A-	3.67	C-	1.67
	B+	3.33	D+	1.33
	B	3	D	1
	B-	2.67	D-	.67
	C+	2.33	F	0.00

I	Incomplete = 0
W	No grade (withdrew) (given in courses dropped during specified drop period) = 0
WIP	Work in Progress = 0
P	Passing grade = 0
CR	Credit given
NC	No credit given
AU	Audit
TR	Credit given through transfer from another school
LE	Life experience credit
CX	Credit given through comprehensive exam
WN	Withdraw-No Show

Final grades are recorded on the student's permanent record in the Dean of Students Office at the close of each semester. Such grades are also sent to the student at the permanent mailing address listed in the student's record.

Date of Adoption: 10/30/84

Revised: 1/29/92, 4/30/13