

TITLE: MISSING PERSONS POLICY

This policy contains the official notification for Gogebic Community College concerning missing students and guests, including those who reside in on-campus housing.

“Missing” is defined as when a person has not been seen or made any contact with another person and the person’s location is unknown and unexplainable for a period of time that is regarded by knowledgeable parties as highly unusual or suspicious concerning the person’s usual pattern of behavior, plan, or routines. Gogebic defines the time as 24 hours or more.

All students at Gogebic Community College who are living on campus are given the opportunity to complete a missing person contact information form.

1. Anyone suspecting a student from Campus Suites is missing should report that information to the GCC Housing Manager (906) 285-0452. The Housing Manager will report to the Vice President of Student Services. In the event the missing student does not reside in Campus Suites, the report is made directly to the Vice President of Student Services (906) 285-2398.
2. The Vice President of Student Services will refer the information to the Gogebic County Sheriff’s Office.
3. If the student is under 18 years of age, parents/guardians will be notified.
4. The College will cooperate fully with the Gogebic County Sheriff’s office in the investigation.
5. If the missing student has provided a missing person contact information form, the designated person will be contacted within 24 hours of the college being notified of the missing person.
 - a. This contact information will be registered confidentially and is only accessible to authorized campus officials. It can be disclosed to the Sheriff’s Office.

Revised: 7/26/18, 3/19/2020