

GOGEBIC COMMUNITY COLLEGE  
Ironwood, Michigan

A Regular Meeting of the Board of Trustees of Community College District of Gogebic County was held on Tuesday evening, June 30, 2020, in the Carl Kleimola Technical Center, Room T112, on the campus of Gogebic Community College, Ironwood, Michigan.

- Truth in Taxation Hearing* Chairman Lupino called the truth in taxation hearing open at 4:30 pm. Vice President of Business Services Erik Guenard gave an overview of the millage request report. With no further discussion, Chairman Lupino declared the hearing closed at 4:32 pm.
- Call to Order, Pledge of Allegiance, Roll Call* Chairman Lupino called the meeting to order at 4:33 pm and opened with the Pledge of Allegiance.  
Those present: Mrs. Beals, Mr. Brown, Mr. Fitting, Mr. Kolesar, Mr. Lupino, Mr. Malloy  
Absent: Mr. Burchell  
Also present: President Dr. George McNulty, Vice President of Business Services Erik Guenard, Vice President of Student Services Jeanne Graham, Vice President of Academic Services David Darrow, Charity Smith, and Kari Klemme.
- Report of Secretary* Moved by Mr. Brown, supported by Mr. Malloy, and carried, to approve the minutes of the May 26, 2020 Regular Board Meeting as presented.
- Conflict of Interest* No conflict of interest of board members on agenda items.
- President's Update* President McNulty informed the Board of the tentative budget agreement announced the previous evening, which looked promising for MI universities and colleges to address (FY20) budgets as a result of state revenue shortages due to COVID. He thanked Governor Whitmer and legislative leaders' response to prioritizing funding for education. Mr. Fitting inquired about cutbacks the College is making. Vice President of Business Services Guenard reiterated the detailed budget analysis with associated actions. This analysis and associated actions were brought forth to the Board during the June 15, 2020 budget workshop. Dr. McNulty expressed he is comfortable with the administration's cost saving measures and work thus far on 20/21 budget projections and recommended the College stay the course until more information is available. There was additional discussion regarding the College's reentry plan for fall classes, labs, and safety precautions that will be taken.
- Dr. McNulty explained that the NJCAA has released safety protocols and recommendations for the upcoming season, which is scheduled to move forward in the fall of 2020.
- The Guide to Online Schools ranked GCC 4th in Michigan CCs for online programming. The ranking consists of several factors including retention rate, graduation rate, percentage of online enrollment data, and the number of 100% online degrees offered. The annual tuition rate was reported as well. Dr. McNulty reminded the Board that the College is continuously striving to improve. This is great news and something we can all be proud of.
- GCC is continuing work with MTEC SmartZone, Matterport, and Logicspection on an R & D virtual tour project. GCC is the test site. The Copper Country Center's virtual tour

was filmed and the Ironwood campus is scheduled to begin work on its virtual tour on July 14th. Very positive collaboration has occurred throughout this project.

*Public Comment on Agenda*

None

*New Business - Financial Reports*

Vice President Guenard presented the financial reports for May of 2020. He explained the revenues are expected to be less this year due to the pandemic. June financials will include state aid as a receivable. The balance sheet is correlating well to the previous year, and auxiliary fund in the statement of changes in fund balance are showing the effects of early closures of the LSCC, Snack Bar, and Bookstore, and Residence Hall due to COVID-19. The CARES Act funding is anticipated to assist with reimbursements.

The College is working on distribution of CARES Act funds for the students. The Board will be informed of College reimbursements when available. It was suggested a budget workshop with the Board be held when financial information is more concrete.

Mr. Kolesar inquired about the financial institution used by the Foundation and recommended Wood Trust, as he has had success with the firm.

Moved by Mr. Malloy, supported by Mrs. Beals, and carried, to approve the May 2020 financial statements as presented and to pay the attached invoices.

*New Business – Consent  
Agenda Items – Tuition Rates  
for 2020-2021*

Vice President Guenard explained analysis has been done throughout the state and with competing community colleges. The increases in tuition are not large and are in line with other colleges.

Moved by Mr. Kolesar, supported by Mr. Brown, and carried, to approve the 2020-2021 tuition rates as presented.

*New Business – Consent  
Agenda Items – 80/20  
Medical Insurance  
Contribution*

It was moved by Mr. Brown, supported by Mr. Malloy, and carried, to approve the resolution for participation in the 80/20 option outlined in Michigan Public Act 152 as presented.

*New Business – Consent  
Agenda Items – Resolution to  
Seek Line of Credit for State  
Anticipation Funding*

Vice President Guenard explained that the College requests an issue for a line of credit each year to assist in balancing cash flow.

It was moved by Mrs. Beals, supported by Mr. Malloy, and carried, to approve the resolution to seek proposals for an annual line of credit.

*New Business – Consent  
Agenda Items – 2020 Millage  
Request Report*

It was moved by Mr. Brown, supported by Mr. Malloy, and carried, to accept the presented 2020 Millage Request Report and resolution.

*New Business – Consent  
Agenda Items – Summer 2020  
Distance Delivery Adjunct  
List*

Moved by Mr. Kolesar, supported by Mrs. Beals, and carried, to approve the distance delivery adjunct faculty list for Summer, 2020, as presented.

*New Business – Consent  
Agenda Items – Resignation  
of Joe Urbaniak*

Vice President Guenard explained that Mr. Urbaniak was very skilled in his position and the Administration regrets losing him and wish him well in his future endeavors.

Moved by Mrs. Beals, supported by Mr. Malloy, and carried, to accept the resignation of Mr. Urbaniak, thanked him for his time at the College, and authorized reposting of the Network Technology Specialist position.

*New Business – Consent  
Agenda Items – Accounts  
Receivable Write-offs*

Vice President Guenard explained to the Board that a list of unpaid bills is brought forward for approval each year. The outstanding balances are sent to collections, and if left unpaid, are written off expenses.

It was moved by Mrs. Beals, supported by Mr. Fitting, and carried, to accept the write-off of accounts, as presented.

*New Business – Personnel  
Items – Psychology Instructor*

Vice President of Academic Services David Darrow expressed his excitement for recommending Ms. Tara Tregembo for Psychology instructor. He explained to the Board that she interviewed well and he was able to observe Ms. Tregembo as an adjunct last semester. She is engaging with the students and will be a great addition to the current faculty. Mrs. Beals was happy to see that the job will be going to someone already employed by the College.

Vice President of Student Services Jeanne Graham praised Ms. Tregembo on her work done in her current position. Administration recommended that the current position be adjusted into a Registrar position, which is consistent throughout other Michigan community colleges. Mr. Lupino asked for an assurance that the transfer of credits for students be given the same amount of attention if the position was adjusted. Vice President Graham agreed it would be.

Moved by Mr. Kolesar, supported by Mrs. Beals, and carried, to appoint Ms. Tara Tregembo as the Psychology faculty, as presented.

It was also moved by Mrs. Beals, supported by Mr. Kolesar, and carried, to adjust the current position of Transfer Coordinator/Assistant Registrar/Veterans Services to Registrar.

*Discussion of Strategic  
Planning*

President McNulty updated the Board on the progress of the Strategic Planning Committee. The Committee is still on pace to present the plan to the Board at the August Regular Meeting.

*Public Comment on Topics  
Relating to GCC*

None

*Other Business*

Mrs. Beals lead a discussion regarding professional development for Board members. Because the 2020 MCCA Summer Conference has been cancelled due to COVID-19, she recommended the Board attend online workshops, or something similar, while keeping the budget in mind. Many ideas transpired and Dr. McNulty agreed to pull together multiple ideas and email them to the Board to vote on.

*Executive Session*

At 5:29 pm, it was moved by Mr. Malloy, supported by Mrs. Beals, that the Board move into Executive Session to discuss matters exempt from disclosure. No action anticipated to take place on return to Regular Session. Roll Call Vote: Beals – Yes; Brown – Yes; Burchell – Absent; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried – 6 Yes, 0 No, 1 Absent.*

*Regular Session*

At 6:40 pm, it was moved by Mr. Malloy, supported by Mr. Kolesar, and carried that the Board return to Regular Session.

*Adjournment*

Moved by Mr. Malloy, supported by Mr. Kolesar, and carried, that the meeting be adjourned. The meeting was adjourned at 6:41 pm.

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*John J. Lupino, Chairman*

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*Susan Beals, Secretary*

*Next GCC Board of Trustees  
Regular Meeting*

Tuesday, July 28, 2020  
4:30 pm – Room T112 Carl Kleimola Technical Center