

GOGEBIC COMMUNITY COLLEGE  
Ironwood, Michigan

A Regular Meeting of the Board of Trustees of Community College District of Gogebic County was held on Tuesday evening, May 26, 2020, via Zoom.

*Call to Order, Roll Call*

Chairman Lupino called the meeting to order at 4:34pm.  
Those present: Mrs. Beals, Mr. Brown, Mr. Burchell, Mr. Fitting, Mr. Kolesar, Mr. Lupino, Mr. Malloy  
Also present: President Dr. George McNulty, Vice President of Business Services Erik Guenard, Vice President of Student Services Jeanne Graham, Vice President of Academic Services David Darrow, Miranda Heglund, Beth Steiger, Mike Boerman, and Kari Klemme.

*Report of Secretary*

Moved by Mr. Malloy and supported by Mr. Brown to approve the minutes of the April 28, 2020 Regular Board Meeting. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes.  
*Motion carried – 7 Yes, 0 No.*

*Conflict of Interest*

No conflict of interest of board members on agenda items was brought forward.

*Institutional Reports –  
Strategic Planning  
Committee Update –  
Miranda Heglund and Beth  
Steiger*

Miranda Heglund and Beth Steiger gave the Board a recap of what has been accomplished on the Strategic Planning Committee. Three institutional goals have been adopted, they are currently working on objectives and identifying strategies instrumental to the success of the college. The committee has campus-wide representation and has had positive conversations and energy. Objectives were modified during COVID-19 which has led to set up the framework of the three-year plan. The operational plan was built around strategies and to promote members to take ownership. The next step would be to finalize the operational plan, followed by measurement of progress. This committee has been in coordination with the grants committee, using the same logic model.

Ms. Steiger highlighted goals and strategies of the strategic plan to the Board. Mr. Kolesar inquired about seamless internet for GCC students. VP Guenard spoke to the internet study done on students, and most students have accessibility and broadband connectivity. Bob Burchell spoke to working on a cooperative on broadband. Mr. Kolesar complimented the plan. Mr. Lupino thanked the committee for all the work that has been done.

*Institutional Reports –  
President's Update –  
President McNulty*

President George McNulty updated the Board on the CARES Act. A committee has been formed to distribute funds to students and the initiative updates can be found on the GCC homepage. Dr. McNulty complimented Marc Madigan and his staff in the financial aid office and the Business office for their work regarding fund distribution. Dr. McNulty read an email to the Board from a student who was grateful for the funds received and the College's good work.

GCC has received a silver level status for our veteran services. The MI Veterans Affairs Agency noted that GCC's commitment to helping student veterans succeed was evident in the College's application and was honored to recognize the institution. He thanked Tara Tregembo for her motivation in serving our veteran students.

Dr. McNulty thanked Ashley Paquette for starting a fundraising initiative from faculty, staff, and the Board to go to local frontline workers. \$1140 have been raised. Dr. McNulty thanked the generosity of all involved.

The College reopen plan has many levels. Vice President Guenard informed the board that the initial plan has taken into consideration guideline from the CDC, OSHA, and peer groups. The plan would provide a safe working and learning environment at happen at a

staggered pace. Training, PPE, and social distancing guidelines will be provided to staff, acrylic shields have been placed in multiple offices, and masks will be available to staff and students. Daily health screenings will be required from employees and face to face meetings will be limited. The College will be working to follow best practices. Mrs. Beals inquired about contact tracing. Mr. Guenard said the college is required to keep records, but they will remain confidential. Mr. Malloy suggested taking temperature two weeks before returning to campus.

Mr. Lupino inquired about how classes will be delivered in the fall. Mr. Darrow spoke to the different modalities of classes available. The college has the flexibility and ability to offer classes in multiple venues. Mr. Malloy inquired about the dorms in the fall. Mr. Guenard spoke to starting at 50% occupancy, and reassess as necessary.

*Public Comment on Agenda*

None

*New Business - Financial Reports*

Vice President of Business Services Mr. Erik Guenard presented the April 2020 financial statements. Revenues are expected to fall short this year. The CARES Act will recoup some of the money lost on COVID-19 spending. The College funding total does have to match the total given to the students. VP Graham spoke to the refunds given to students who left the residence hall during COVID-19, and the total received was dependent upon their departure time.

The balance sheet is correlating well from the prior year. Accounts receivables is high this year, but there is a large payment expected.

The auxiliary fund is doing well. The bookstore had a large sum of money from the previous year, and Mr. Guenard complimented Ms. Hagen on her work in the Bookstore. The snack bar, LSCC, and residence hall have all experienced a loss all due to closing early as a result of COVID-19. The Foundation has taken a hit in the market value due to stock market fluctuation. Scholarships given should not be affected.

The College is planning for different scenarios budget scenarios for the upcoming year. The state will have large deficit and is holding off on cuts until more is known. Mr. Guenard suggested a budget meeting and workshop with the Board should be set in the near future.

Motion made by Mr. Brown and supported by Mr. Malloy to accept the April 2020 financial statements and to pay the attached invoices. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried* – 7 Yes, 0 No.

*New Business – Consent Agenda Items – Watermark’s Planning and Self-Study Platform Software*

Dr. McNulty reported that the college researched several software options that will fit the needs of assessment, self-study, and strategic planning in the future. As stated in the packet, the benefits of planning software are numerous. To begin with the research, we conducted a needs assessment including data tracking, current process changes in terms of software proficiency, problem solving capacity and capabilities: including support, staff, implementation and training, pricing, and technology adaptations. The college researched SPOL, Watermark, and WEAVE and received several quotes from SPOL and Watermark. The college secured 2019 pricing and other special rates. The administration, faculty, and staff who viewed the systems had favorable opinions of both SPOL and Watermark.

Mrs. Beals inquired about the strategic planning portion if going with Watermark. Dr. McNulty explained that Watermark is developing a strategic planning module, which is intended for production in the future. It is intended that the strategic planning module is included within Watermark’s Planning and Self-Study Platform Software and would be available to the College at no cost per the OSA agreement.

Motion made by Mr. Kolesar and supported by Mrs. Beals to accept the Watermark Organization Description Agreement, as presented. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried – 7 Yes, 0 No.*

*New Business – Consent  
Agenda Items – Summer  
Tuition Rates*

Bob Burchell inquired about an increase in fees from the prior years. Vice President Guenard explained that the fees have been removed, thus a flat rate. This is consistent with the pricing during the winter intercession.

Motion made by Mrs. Beals and supported by Mr. Brown to accept the summer tuition rate as presented. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried – 7 Yes, 0 No.*

*New Business – Consent  
Agenda Items –  
Institutional and Course  
Fees for 2020-2021*

Vice President Darrow reported there have been two changes from the previous year. The first to the construction trades program, in which the students would have tools and belt to bring with them and the other to Bus 200 to cover the cost for a lunch and dinner.

Motion made by Mr. Malloy and supported by Mr. Fitting to accept the 2020-2021 institutional and course fees, as presented. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried – 7 Yes, 0 No.*

*New Business – Personnel  
Items – Automotive  
Instructor Retirement – Ed  
Gorman*

Motion made by Mr. Kolesar and supported by Mr. Brown to accept Mr. Gorman's retirement and thanked him for his years of service and dedication. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried – 7 Yes, 0 No.*

*New Business – Personnel  
Items – ESPORTS  
Designation Change*

Dr. McNulty explained that eSports has expanded and the position has changed from club advisor to head coach. Policy, regulations, and expectations of the position are different now that the College is an official member of NJCAA eSports. Mr. Lupino inquired of the number of students recruited. Presently, Dr. McNulty reported 8 new students.

Motion made by Mr. Malloy and supported by Mr. Brown to accept the change in Mr. Halverson's stipend from \$437.50 as ESPORTS club advisor to \$6,738.55 as ESPORTS coach. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried – 7 Yes, 0 No.*

*New Business – Personnel  
Items – Director of  
Instructional Technology  
and Design*

Vice President Guenard informed the Board that Dr. Wu was a very qualified candidate and had a great interview. This position does include oversight of the library.

Motion made by Mr. Malloy and supported by Mr. Beals to appoint Dr. Wu as the Director of Instructional Technology and Design at the recommended salary. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried – 7 Yes, 0 No.*

*New Business – Personnel  
Items – Faculty Re-  
Appointments for 2020-  
2021*

Motion made by Mr. Brown and supported by Mr. Kolesar to approve the faculty appointments for the 2020-2021 academic year as presented. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried – 7 Yes, 0 No.*

*New Business – Personnel  
Items – Non-Affiliated Staff  
Re-Appointments for 2020-  
2021*

Motion made by Mr. Brown and supported by Mr. Malloy to accept the non-affiliated staff appointments, with the adjustment for Debbie Janczak as Financial Aid Counselor, for the period from July 1, 2020 to June 30, 2021. Roll call vote: Beals – Yes; Brown – Yes;

Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried* – 7 Yes, 0 No.

*Discussion of Strategic Planning*

Dr. McNulty reported the garnering of support of the committee members to conduct work is impressive. Mr. Darrow thanked Ms. Heglund and Ms. Steiger for their leadership on this committee and to the committee for the work done.

*Public Comment on Topics Relating to GCC*

Robert Dionne asked if the Board would consider offering on campus housing in the student dorm to out of town faculty at a set rate. Mr. Lupino referred this to administration.

*Other Business*

Mr. Lupino suggested the budget workshop in June, possibility to meet at the college, while practicing social distancing and following mandates. Dr. McNulty suggested June 15, 2020. Administration will set up the meeting.

*Executive Session*

At 5:50 pm, it was moved by Mr. Malloy, supported by Mr. Fitting, that the Board move into Executive Session to discuss matters exempt from disclosure. No action anticipated upon return to Regular Session. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried* – 7 Yes, 0 No.

*Regular Session*

At 6:10 pm, it was moved by Mrs. Beals, supported by Mr. Malloy, and carried, to return to Regular Session. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried* – 7 Yes, 0 No.

*Adjournment*

Moved by Mr. Brown and supported by Mr. Malloy that the meeting be adjourned. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried* – 7 Yes, 0 No. The meeting was adjourned at 6:15pm.

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*John J. Lupino, Chairman*

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*Susan Beals, Secretary*

*Next GCC Board of Trustees Regular Meeting*

Tuesday, June 30, 2020  
4:30 pm – Location to be Determined