

GOGEBIC COMMUNITY COLLEGE
Ironwood, Michigan

A Regular Meeting of the Board of Trustees of Community College District of Gogebic County was held on Tuesday evening, October 29, 2019, in the Solin Center for Business Education, Room B22, on the campus of Gogebic Community College, Ironwood, Michigan.

*Truth in Taxation Hearing,
Pledge of Allegiance*

Chairman Lupino called the budget hearing open at 4:33 pm and opened with the Pledge of Allegiance. Vice President Business Services Erik Guenard gave an overview of the budget report. Being no further discussion, Chairman Lupino declared the hearing closed at 4:40 pm.

Call to Order, Roll Call

Chairman Lupino called the meeting to order at 4:40 pm.

Those present: Mrs. Beals, Mr. Brown, Mr. Burchell, Mr. Fitting, Mr. Kolesar, Mr. Lupino

Absent: Mr. Malloy

Also present: President Dr. George McNulty, Vice President of Business Services Erik Guenard, Vice President of Student Services Jeanne Graham, Vice President of Academic Services David Darrow, Kim Zeckovich, Miranda Heglund, Kelly Marczak, Mike Boerman, Maria Sokol, Beth Steiger, Serena Mershon-Lohkamp, Nicole Ellet-Petersen, Tom Laventure, Greg Miller, and Kari Klemme.

Report of Secretary

Moved by Mr. Brown, supported by Mr. Burchell, and carried, to approve the minutes of the September 24, 2019 Regular Board Meeting and October 7, 2019 Special Board Meeting as presented.

Conflict of Interest

No conflict of interest of board members on agenda items was brought forward.

Strategic Agenda Update

Miranda Heglund and Beth Steiger updated the Board on the work of the Strategic Planning Committee. Ms. Heglund and Ms. Steiger are co-chairs of the committee, which meets bi-weekly. Input from the committee, staff, students and community has been collected and compiled to connect the mission, vision, and core values of the College to transition into the next phase of the plan. The Mission Statement of the College has not changed, which the exception of integrating sub points within the core values. The Vision developed is new and came from input of survey data. The Core Values are also new. A timeline and agenda of what is to come from the Strategic Planning Committee was presented, with final results to be presented to the Board by July or August of 2020. Susan Beals and John Lupino are Board representatives on the committee.

Foundation Report

Foundation Executive Director Kelly Marczak informed the Board that Dayle Jackson, Director of Student Outreach and Engagement, will be the new staff representative on the Foundation Board.

The Foundation has reviewed mini-grant applications and have awarded over \$9400. Projects and materials funded include hands-on training tools for Allied Health, picnic tables for the Lindquist Student Conference Center patio, and an updated register and ADA compliant countertop for the Courtside Café. Any applicants whose requests did not get funded were informed and sent to their supervisors to assess if the projects could be funded through their respective departments.

General Assessment Update

Assessment Facilitator and English Faculty Nicole Ellet-Petersen presented an update of assessment goals and data. Assessment follows a five-year cycle which is in line with the

standard plan given to the College by the Higher Learning Commission. The goal is not to assess students, but to determine where the College can make improvements to better serve the student population. Susan Beals thanked Ms. Ellet-Petersen on the work she has done on assessment over the years.

President's Update

President Dr. George McNulty informed the Board that Nicole Ellet-Petersen, Jason Shrontz, and Serena Mershon Lohkamp presented at a conference in Indianapolis regarding the work done with assessment at the College.

Gogebic Community College is one of 19 community colleges that is a member of MI ACE Women's Network. This group helps promote women to advance in leadership. Stacy Brey and Chenin Limback have stepped up to represent GCC.

Dr. McNulty thanked the GCC Social Committee for the work done on an event at Cold Iron to gather faculty and staff together to enjoy one another's company.

Mr. Lupino, Dr. McNulty, Mr. Guenard, Dr. Sokol and Ms. Klemme attended the open house of the addition of Northwoods Manufacturing held at Hurley High School. The commitment to collaboration for students and workforce development is evident.

The College will be hosting numerous activities the week of Halloween which include activities such as Dodgeball, Scary Movie Night, a Halloween Dance for students, and Salo's Showcase for Men's Basketball.

Public Comment on Agenda

None

New Business - Financial Reports

Mr. Guenard presented the financial reports for September, 2019. He explained that scholarships were awarded in September, the bookstore is doing well in the auxiliary fund, the snack bar needs more money, which has been included in the budget, and the LSCC is down from less student fees collected. The residence hall revenue is up, and no current activity from Mt. Zion until it snows. The Porkies revenue is larger due to the fall colors tour offered.

Moved by Mr. Brown, supported by Mr. Burchell, and carried, to accept the September financial reports as presented.

New Business – Budget Approval

Moved by Mr. Burchell, supported by Mrs. Beals, and carried, to approve the proposed budget as presented.

New Business – Consent Agenda Items – Five Year Campus Master Plan

Mr. Guenard explained to the Board that there has been some rollover of the Master Plan from the previous year. The enrollment report and staffing have been updated. The outlay for the State of MI which included the exterior cladding of the LSCC, is the same as the previous year. The State of MI will not support funding if the project is not directly related to student instruction. If the State agrees to fund a project, the College will still have to pay 50% of the cost, with the State paying 50%.

Mr. Burchell expressed his hesitation to support the proposed Five Year Master Plan due to the state of the LSCC and its uncertain future. Mr. Guenard explained that this plan does not lock the College into a specific plan, but is required to add it in the plan to the State for capital outlay.

Moved by Mr. Brown, supported by Mr. Burchell, and carried, to accept the Five Year Campus Master Plan as presented.

*New Business – Consent
Agenda Items – Snow
Removal*

Mr. Guenard presented the bids for three year of snow removal on the main campus, the CDL lot, and the new Skilled Trades Building lot, and recommended the lowest bid from Saari's Lawn Service and Plowing be accepted.

Moved by Mrs. Beals, supported by Mr. Kolesar, and carried, to accept Saari's Lawn Service and Plowing bid for snow removal for the next three years as presented.

*New Business – Consent
Agenda Items – Lawn Care*

Moved by Mr. Brown, supported by Mr. Burchell, and carried, to accept the lowest bid of Saari's Lawn Service and Plowing bid for campus lawn care for the next three years as presented.

*New Business – Consent
Agenda Items – Tuition Rate
for Winter Intersession*

Vice President of Student Services Jeanne Graham reported to the Board that GCC, for the first time, will be offering a three-week intersession, which is primarily for credit recovery. Administration anticipates regular GCC students will not be the majority of the four or five classes offered. Payment will be required at the time of registration, which would be one flat rate per credit, with the exception of textbooks. The College will be marketing the intersession to athletic directors.

Moved by Mrs. Beals, supported by Mr. Burchell, and carried, to accept administration's recommendation of the approval of the tuition rate of \$175 per credit, which includes all fees, for the winter intersession.

*New Business – Consent
Agenda Items – Mission
Statement, Vision Statement,
and Core Values – First Read*

Moved by Mr. Brown, supported by Mrs. Beals, and carried, to accept the first read of the Mission Statement, Vision Statement, and Core Values as presented.

*New Business – Consent
Agenda Items – Bid
Acceptance for Athletic Bus
Contract*

Ms. Graham explained to the Board that the College athletic teams use a charter bus for away games, and LCS Coaches has been used over the past few years.

Moved by Mr. Burchell, supported by Mr. Kolesar, and carried, to accept the bus contract from LSC Coaches in the amount of \$19,294.07.

*New Business – Personnel
Items – NJCAA Sport
Removal*

Dr. McNulty reported to the Board that after extensive evaluation and consideration, baseball should be removed as a NJCAA sport at the College. It has not flourished over the years and has been difficult to play the same number of games as other colleges. The weather is a significant factor and College facilities are not set up to accommodate the needs of a baseball team. He explained that GCC had recruited 11 students for the 2019 season. An ideal roster is 24-30 students, resulting in a cancelled season. Retention and recruiting are affected when seasons are cancelled.

Mrs. Beals inquired about options for the students who were signed up for baseball after the season was cancelled.

It was moved by Mr. Brown, supported by Mrs. Beals, and carried, to accept the recommendation to remove baseball as of October 29, 2019.

*New Business – Personnel
Items – Full-Time Head
Volleyball Coach Job
Description*

Dr. McNulty explained to the Board that the current part-time coaching staff at GCC is a very skilled and motivated group. Moving to a full-time head volleyball coach would move the program to the next step and advance athletics as a whole. The coach would also assist in other areas in the LSCC, student service functions, and recruiting efforts. Dr. McNulty informed the Board that when this is ready to be implemented, there will be

a link with the Fiscal Strategic and Planning Committee to assess financial implications. This position would be year round with a potential hiring timeframe of November or December.

Moved by Mrs. Beals, supported by Mr. Brown, and carried, to accept the job description of the full-time head volleyball coach.

*New Business – Personnel
Items – Part-Time Coaches
Job Description*

Dr. McNulty reported to the Board that the plan is to phase into full-time coaches, and the part-time coaches would be assisting head coaches in areas of need. Part-time coaches would live in the dorms, though it would not be required, and connect with students living in the dorms. These positions would also be brought to the Fiscal Strategic and Planning Committee, with men's and women's basketball and softball as the initial focus. This could be staggered depending on needs and timing.

Mr. Fitting asked what the breakeven number is for each player. Dr. McNulty told Mr. Fitting he would bring this information to him as requested in the future.

Moved by Mrs. Beals, supported by Mr. Brown, and carried, to accept the job description of the part-time coaches.

*Discussion of Strategic
Planning*

Dr. McNulty thanked Beth Steiger, Miranda Heglund, Vice President of Academic Services David Darrow, and the committee for all the work being done thus far. Updates will be given to the Board of Trustees at each monthly meeting. Susan Beals is the Board representative on the Strategic Planning Committee.

*Public Comment on Topics
Relating to GCC*

Greg Miller inquired if living in the dorms is part of payment for the part-time coaches. Dr. McNulty replied that is was.

Other Business

Mr. Lupino informed the Board that the Presidential evaluation was completed and will be discussed in closed session at the November Regular Board Meeting.

Mrs. Beals inquired about having student Board members which would be able to offer the student perspective, and would be good for discussion. Mr. Lupino suggested the Board research the topic, and to contact MCCA.

Adjournment

Moved by Mr. Burchell, supported by Mr. Brown, and carried, that the meeting be adjourned. The meeting was adjourned at 6:03 pm.

John J. Lupino, Chairman

Susan Beals, Secretary

*Next GCC Board of Trustees
Regular Meeting*

Tuesday, November 26, 2019
4:30 pm – Room B22 Jacob Solin Center for Business Education